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## Sample Teacher Reference Report

### Confidential Teacher Reference Report

**Reference Subject:** Mark Johnson

**Position Held:** Teacher

**Dates of Employment:** 12/06/01 - 6/05/04

**Reference Checked:** Suzanne Jones

Principal

Power Middle School

### Allison & Taylor Report Information

**Title Confirmed?** Yes

**Dates of Emp. Confirmed?** Yes

**Eligible for rehire?** Yes

**Date Completed:** 4/6/2005

**Consultant:** Allison & Taylor

### Performance Evaluation Questionnaire

<b>Oral Communications:</b> 4	<b>Short Term Planning:</b> 4	<b>Leadership:</b> 4
<b>Written Communications:</b> 4	<b>Long Term Planning:</b> 4	<b>Decision Making:</b> 3+
<b>Interpersonal Relations:</b> 4	<b>Crisis Management:</b> 3+	<b>Technical Skills:</b> 4
<b>Student Relations:</b> 4	<b>Personal Integrity:</b> 5	<b>Overall Performance:</b> 4
<b>Classroom Management:</b> 4	<b>Student Discipline:</b> 4	

**Key:** 1=Inadequate 2=Poor 3=Satisfactory 4=Good 5=Outstanding

**NC**=No Comment **SB**=See Below **NP**=Not Applicable

### Interview / Correspondence

**Are you able to enthusiastically recommend this teacher?**

"Yes I would, he was an outstanding teacher."

**Could you describe any strengths and / or weaknesses of this teacher?**

**STRENGTHS:**

listening skills

patience

teaching skills

**WEAKNESSES:**

nothing I can think of

**Do you feel this teacher had a good rapport with the other teachers and general co-workers?**

"Yes, he got along well with everyone. They seemed very fond of him."

**Do you feel this teacher had a good rapport with the students / parents?**

"Yes indeed. The parents used to email the school telling how fond they were of him and how much the students liked him too."

**Did this teacher follow acceptable district policy and procedures?**

"Absolutely."

**Do you think this teacher has reasonable or acceptable management skills for their given level of experience?**

"He certainly did - he went over and above what was expected."

**Were you satisfied with the level of staff development that the teacher participated in?**

"Yes, very much so."

**Could you fully describe the circumstances and reason for the separation?**

"He left on his own will."

**Could you suggest anyone else that I should speak to regarding this teacher?**

She did not have anyone to suggest.

## Additional Notes and Comments

4/06 Called and spoke with Suzanne Jones

4/04 Called and left message

4/03 Called

4/02 Called

TONE OF VOICE did NOT lead us to believe there was a problem, which was:

Pleasant

Professional

Polite

## Order a Reference Check

### FREE INITIAL CONSULTATION

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